



**PLEASE RETURN
COMPLETED FORM TO THE
ACTIVITY COORDINATOR**

**ACTIVITY NOTIFICATION FORM
PART I - ACTIVITY PARTICIPATION AND MEDICAL FORM**
(This page is to be completed and returned for All Participants)

*This is a PDF form which **must be used with Adobe Reader**. Download the form and save it to your computer.
Ensure that Adobe Reader is installed on your device **and is being used to Open/Edit/Save the form**.*

ACTIVITY DETAILS - (FOR FULL DETAILS PLEASE SEE PAGE 2)

ACTIVITY: _____ ACTIVITY NO: _____
 GROUP/FORMATION: _____
 LOCATION: _____
 START TIME (24hr): _____ DATE: _____ FROM: _____
 FINISH TIME (24hr): _____ DATE: _____ TO: _____
 Name of Activity Coordinator: _____ Phone: _____
 Cost: _____ Payable to: _____ Closing Date: _____
 Method of transport to and from the activity: _____

PARTICIPANT DETAILS - TO BE COMPLETED BY ALL PARTICIPANTS OR PARENT/GUARDIAN IF UNDER 18 YEARS

GROUP/FORMATION: _____ MEMBERSHIP NO. _____
 SECTION: Joey Scout Cub Scout Scout Venturer Rover Leader Helper / Instructor / Non Member
 SURNAME: _____ GIVEN NAMES: _____
 ADDRESS: _____
 TOWN/CITY: _____ STATE: _____ POST CODE: _____
 TELEPHONE: _____ MOBILE: _____ E-MAIL: _____
 DATE OF BIRTH: _____ GENDER: Male Female RELIGION/FAITH: _____ (Optional)

ATTENDANCE:	<input type="checkbox"/> ALL	<input type="checkbox"/> Friday	<input type="checkbox"/> Saturday	<input type="checkbox"/> Sunday	<input type="checkbox"/> Days Only
		<input type="checkbox"/> Friday Night	<input type="checkbox"/> Saturday Night	<input type="checkbox"/> Sunday Night	<input type="checkbox"/> Other

In case of Emergency contact: _____ Phone: _____
 Address: _____ Suburb: _____ Mobile: _____

If the participant suffers from any condition, ailment, allergy or disability that could affect their participation in the activity, it should be disclosed so provision can be made for their welfare and participation. Further details can be given on the back of this form. Please attach any Medical Plans that apply.

Does the participant have any conditions or disabilities that could affect their participation? <input type="checkbox"/> Yes Details: _____	Does the participant suffer from any of the following? Epilepsy: <input type="checkbox"/> Yes Level: <input type="checkbox"/> Mild <input type="checkbox"/> Severe Diabetes: <input type="checkbox"/> Yes Level: <input type="checkbox"/> Mild <input type="checkbox"/> Severe Asthma: <input type="checkbox"/> Yes Level: <input type="checkbox"/> Mild <input type="checkbox"/> Severe
Does the participant have any known allergies, including drugs or food allergies? (i.e. Penicillin, Egg, Peanut Products, Bee Stings, Hay Fever, other drug or food allergies): <input type="checkbox"/> Yes Details: _____	Will the participant have any medication at the activity? (i.e. Penicillin, Insulin or other Drugs administered by Injection, Tablet, Capsules, EpiPens or other). <input type="checkbox"/> Yes Name of Drug: _____ Dosage: _____ How Often: _____ Administered by: <input type="checkbox"/> self or <input type="checkbox"/> whom: _____
Has the participant any special food requirements? (for Medical, Religious) <input type="checkbox"/> Yes Details: _____	
Medicare Number: _____ Date of last Tetanus Injection: _____ or <input type="checkbox"/> unknown	

PARENT CONSENT - TO BE COMPLETED BY PARENT/GUARDIAN FOR PARTICIPANTS UNDER 18 YEARS

Can the participant Swim 50 meters? Yes
 I consent to my child's participation in the following which may be a part of this Activity.
 Swimming Water/Boating Activities Rock Related Activities Abseiling Flying Fox Flying

MEDICAL AUTHORITY - TO BE COMPLETED BY ALL PARTICIPANTS OR PARENT/GUARDIAN IF UNDER 18 YEARS

I/We acknowledge that this activity will involve inherent and obvious risks. I/We authorise any officer, member, servant or agent of The Scout Association of Australia, New South Wales Branch, in the event of any accident or illness to obtain such urgent medical assistance or treatment for the above named participant, including the administration of any anaesthetic or blood transfusion as he or she may consider expedient and for this purpose to engage any first aiders, ambulance officers, doctors, dentists, nursing assistance or hospital accommodation and in this event I agree to pay the said Association on demand all such doctors', dentists', nurses', ambulance and hospital fees (other than fees and expenses recoverable by the said Association under any policy of insurance).

If you have any questions please contact: _____ Phone _____
 Participant: _____
 Parent/Guardian (If Participant Under 18 Years) _____
 Signature _____ Print Name _____ Date _____



Scouts Australia NSW
 Level 1, Quad 3
 102 Bennelong Parkway
 Sydney Olympic Park NSW 2127

PO Box 125
 Lidcombe NSW 1825

Ph: (02) 9735-9000 Fax: (02) 9735-9001
 Email: info@nsw.scouts.com.au

ACTIVITY NOTIFICATION FORM
PART II - PARTICIPANTS & PARENTS ADVICE
 (This page is to be kept by participants)

ACTIVITY DETAILS

ACTIVITY: _____ ACTIVITY NO: _____

GROUP/FORMATION: _____

LOCATION: _____

START TIME (24hr): _____ DATE: _____ FROM _____

FINISH TIME (24hr): _____ DATE: _____ TO _____

Name of Activity Coordinator: _____ Phone: _____

Cost: _____ Payable to: _____ Closing Date: _____

Method of transport to and from activity: _____

- The activity will will not be under direct adult supervision.
- The activity will will not involve both male and female youth members.
- Both male and female Leaders will will not be present

EMERGENCY CONTACT

If you feel that the participant is overdue in returning from the activity you should contact the nominated emergency contact.

Name: _____ Home Phone: _____ Mobile: _____

ADDITIONAL DETAILS

Provide details about the activity. Can include gear lists, map references etc.