

<p>Person Tracking</p> <p><i>What do you have arranged to record every person (members and non members) who enters your hall.</i></p>	<p>Electronic check in and check out. Controlled by the designated leader on their own personal device.</p> <p>All members are maintained in WildApricot, our online member management system.</p> <p>Each meeting will be associated with an event in the MMS and attendance recorded accordingly.</p>
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<p>Pick Up/Drop Off</p> <p><i>Parents are not to enter the hall, what arrangements do you have in place for pick up/drop off.</i></p>	<ol style="list-style-type: none"> 1) Parents to drop off youth at the front gate only. 2) No parents to enter the hall. 3) Social distancing markings to be drawn in the carpark indicating to parents where they can stand and how close they can get to each other.
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<p>Hygiene & Sanitation</p> <p><i>What do you have planned for Hygiene & Sanitation (Hand Washing etc)</i></p>	<ol style="list-style-type: none"> 1) Only 1 toilet will be left open for use, all other toilets to be closed and locked. 2) Doors to be installed, closed and locked in... <ol style="list-style-type: none"> a) Kitchen. b) Store Room. c) AV Room. 3) Leaders Den to remain locked. 4) Hall seating removed. 5) Handwashing station to be built at the Hall's front door. All members are to wash their hands upon entry to the Scout Hall. 6) Hand Sanitizer to be used on exit of the hall. 7) Hand washing station available in the hall located near the toilets. Members to wash again when required/instructed. 8) COVID Regulatory Posters to be visible at hall entrance and walls of the Hall. 9) Joey and Venturer Units meet on the same night. <ol style="list-style-type: none"> a) Joey to finish promptly and exit the hall before 7:20. b) Joey and Venturer leaders to clean the hall from 7:20-7:30 c) Venturers to enter the hall no earlier than 7:30 10) Arrival and Departure <ol style="list-style-type: none"> a) Children arriving will queue against the fence at social distancing requirements and enter one at a time, wash hands and attendance recorded. b) Children leaving will queue against the chalk board at social distancing requirements and exit one at a time, sanitize hands and departure recorded. 11) Email /FB / Communication warning that if unwell not to attend. And youth who appear sick (Flushed/Snotty/Coughing/Sneezing) etc will be isolated and sent home. <ol style="list-style-type: none"> a) All members entering the hall will have their temperature taken prior entering the hall. 12) If any member/leader/helper returns a positive COVID 19 test result, we will follow all government and scout guidelines in notifying the members. 13) All members are to bring a full water bottle as no drinking facilities will be available
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<p>Deep Clean</p> <p><i>How will you plan to Deep Clean your hall between sections and after hall hires.</i></p>	<p>The Hall requires the following cleaning:</p> <ol style="list-style-type: none"> 1) Leaders are to use disinfectant wipes to wipe all surfaces before and after every unit meeting. This includes the hall's door and gate upon exit. 2) Leaders to spray all surfaces (walls etc) with disinfectant spray at the end of each meeting prior to closing and locking the hall. 3) Hall is to be professionally deep cleaned weekly.
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